

INFORMATION FOR AUTHORS AND READERS

The Indonesian Journal of Law and Society is the faculty-edited flagship journal of the Faculty of Law, University of Jember, Indonesia. It is a refereed journal, all published papers were under a double-blind peer review by academics and experts in the field. This journal is published twice a year, providing up-to-date academic analysis of current law and society issues in Indonesia and across the globe, with a particular emphasis on Asian and African perspectives. It features international scholarship with the scope in the intersection of law and society that encourages cross-disciplinary approaches, which include law relating to political science, criminology, history, sociology, gender studies, and political economy.

Focus and Scope

The focus of the journal is the discourse on the intersection of law and society. It provides up-to-date academic analysis of current law and society issues in Indonesia and across the globe, with a particular emphasis on Asian and African perspectives. Articles submitted to this journal are on contemporary discourses in the light of theoretical, sociolegal, empirical, and comparative studies. The scope of the paper submissions includes law relating to political science, criminology, history, sociology, gender studies, and political economy.

Publication Frequency

This journal publishes articles two times a year in March and September.

Duration

Authors will get notifications approximately 90 days from submission to decision whether manuscripts are accepted or rejected for publication. However, all authors are advised to submit manuscripts earlier than three months from the regular date of publication. Under our standard, all manuscripts should pass rigorous peer-review process before publication.

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Manuscript Submission

The journal welcomes the contribution of manuscripts on contemporary legal discourses on law and society in the light of theoretical, doctrinal, multi-disciplinary, empirical, and comparative studies. Manuscripts may comprise articles (7,000-12,000 words) and book reviews (1,500-2,500 words).

All submissions to this journal should be made online. Please go to this permalink: <https://jurnal.unej.ac.id/index.php/ijls/submissions>.

Please upload source files such as .doc and .docx, and not .pdf files. Paper or email submissions are not accepted.

Format and Style

Authors are invited to follow the journal's technical guidelines and style sheet, which may be downloaded from Instructions for Authors. Authors are also encouraged to download our journal's citation style, Canadian Guide to Uniform Legal Citation (McGill Guide) from Zotero or Mendeley.

Pre-Review

All manuscripts submitted to this journal undergo a selection and assessment process by the Editorial Board members. The journal applies this process as the preliminary selection to determine whether the manuscripts have conformed to the submission guidelines of the journal, including the submission guidelines, focus and scope, and that they are of excellent academic quality. The language check also becomes an important part of our screening. Authors must ensure that the journal editors and reviewers fully understand the academic content of your paper. Authors must ensure that the manuscript submitted to this journal has been proofread.

Please note that the Editorial Board will reject the manuscript submitted written in other than English.

Screening for Plagiarism

Plagiarism and self-plagiarism are prohibited. Each author has the responsibility to ensure that the manuscript submitted to the Indonesian Journal of Law and Society is original and plagiarism-free. Once the author has submitted the manuscript, the Editorial Board remains to apply the routine procedure to run all submissions to pass the maximum percentage of similarity and plagiarism evaluation through detection software. The result of manuscript screening should be less than 25% of similarity, with the evaluation and interpretation of whether the manuscript has passed the plagiarism indicators. Plagiarism includes:

- a. **the word for word plagiarism** (the author uses the words of other authors without mentioning the source);
- b. **plagiarism over the source** (the author uses the idea of others without giving enough recognition (without mentioning the source expressly); and
- c. **plagiarism of authorship** (the author acknowledged as the author of the paperwork of others).

The Editorial Board has the right to decline the submission when it is found that the manuscript is detected with plagiarism.

Desk Review

Manuscripts that have conformed to such mentioned-criteria, and if they are judged suitable for this publication, will be forwarded to the desk review. For submissions that undergo the desk review stage, the Editorial Board will provide common feedback in ensuring submissions have conformed to the journal's standard to ease the peer-reviewers in reviewing the manuscript. If authors do not meet these conditions, they will get feedback and will have an opportunity to revise their manuscript according to the given criteria. However, there is also the possibility that the Editorial Board will directly reject the manuscript.

Peer-Review

The review process applies the double-blind peer-review method, in which case neither authors nor reviewers know each other's identities. When the manuscript has passed the desk review stage, editors will deliver manuscripts to two reviewers who are experts in the field of the submitted manuscript. The task of reviewers is to assess originality, clarity of presentation, contribution to the legal knowledge. The final decision of manuscript acceptance is solely decided by the editors according to reviewers' comments. Typically, reviewers will complete the review process within three weeks. Manuscripts that did not successfully pass the desk review process will not proceed to this stage and will be rejected.

Reviewer's Decision

The reviewers will provide the following recommendations:

1. **Accepted** (the manuscript is acceptable for publication);
2. **Accepted with minor revisions** (the manuscript is acceptable for publication after it undergoes a revision in response to the reviewers' concerns);
3. **Accepted with major revisions** (substantive inadequacies in the manuscript, such as data analysis, the main theory used and rewriting of paragraphs, need to be revised); or
4. **Rejected** (the manuscript is not acceptable for publication, or the given reviews relate to fundamental issues).

The final decision of manuscript acceptance is solely decided by the Editorial Board by taking into account reviewers' comments.

Revision

Once the manuscript has been received with notations of minor or major revisions, it will be returned to the author with a review summary form. For manuscripts accepted with major revisions, authors are allotted three weeks to revise. Whereas for manuscripts accepted with minor revisions, one week is allotted for revision. When returning the revised manuscript, the author is required to fill in and attach the review summary form.

Final Decision

The manuscript will be re-evaluated by the Editorial Board to ensure that the author has revised in response to the reviewers' concerns. In this final decision, the manuscript may still be rejected if the author did not seriously conduct the revisions necessary.

Proofreading

Once the manuscript has been deemed acceptable by the Editorial Board, it will undergo a proofreading process to maintain linguistic quality.

Publication Confirmation

At this stage, in a certain condition, the final layout of the manuscript will be resent to the author to ensure that the content follows the author's writing. At this stage, the author may revise any typographical error found in the final manuscript. Once confirmation from the author is given, the Editorial Secretary will process the manuscript for online publication on the website as well as a print publication.

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Indonesian Journal of Law and Society
Volume 2 Issue 2 (September 2021)

ISSN 2722-4074 (Online)

Published by the Faculty of Law, University of Jember, Indonesia

INDONESIAN JOURNAL *of* LAW AND SOCIETY

VOLUME 2 | ISSUE 2 | SEPTEMBER 2021

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